







## MiScorecard Performance Summary

**Business Unit:** CFA Green >=90% of target  
**Executive/Director Name:** Kenneth T. McKee, Deputy Director, CFA Yellow >= 75% - 90% of target  
**Reporting Period:** Apr 2017 Red <75% of target  
Date Approved: 5/12/2017

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>V3 - Sound Management, Proven Fiscal Practices, Outcome-Oriented Strategies</b>								
CFA-12	CFA Closed Positions - # Hours Positions are Closed	Green		6268	19101 FY 2017, April	23282	Monthly	Goal is to increase the number of hours positions are closed. Closing positions, even if for a few hours, helps reduce facility overtime and associated costs.
<b>V4 - Hire, Train, Equip, Support &amp; Mentor High Quality Staff at Highest Professional Standards</b>								
CFA-19	Contractual Services, Supplies and Materials (CSSM) - Transportation Fleet - \$ Costs	Green		200000	175530 FY 2017, March	189225	Monthly	Offenders under the Department's jurisdiction shall be transported in a safe and humane manner by appropriately trained Department employees, subject to reasonable measures to maintain the safety and security of the public, employees, and offenders. This metric includes all operating costs of the Transportation Fleet. The Transportation Fleet is responsible for prisoner transportation. Costs include transportation officer uniforms, duty gear, leg irons, belly chains, CDL Licenses, office supplies, covered trailers for prisoner property, and vehicles (buses, vans and cars). Data has a lag time of one month; previous value is the value reported in the same calendar month one year ago.
<b>V6 - Meaningful Public &amp; Private Partnerships</b>								
CFA-03	CFA Employee Overtime - # Hours	Yellow		101385	121652 FY 2017, March	186075	Monthly	Average number of OT hours reported for the CFA Northern and Southern Regions. Beginning April 2014, overtime data is reported from the new Overtime Usage Report which is maintained in Business Objects. This data more accurately reflects the actual overtime usage reported during the reporting period than previous reports. Data has a lag time of one month. March data includes zero holidays.
<b>V7 - Highest Integrity, Expectations of Excellence, Respect &amp; Value Dignity &amp; Human Life</b>								
CFA-20	Offenders Moved via Transportation - # Offenders	Green		8600	9144 CY 2017, March	9818	Monthly	Offenders under the Department's jurisdiction shall be transported in a safe and humane manner by appropriately trained Department employees, subject to reasonable measures to maintain the safety and security of the public, employees, and offenders. This metric includes the actual offender movement through Transportation on a monthly basis. Prisoners are moved for court proceedings, medical issues, programming needs, safety and security needs, etc. Data has a lag time of one month; previous value is the value reported in the same calendar month one year ago.
CFA-17	CFA Facilities Participating in Community Service Activities (Both Staff and Prisoner Involvement) - % Participating	Yellow		70%	55% CY 2017, March	59%	Monthly	Staff and prisoners at CFA facilities actively participate in activities which provide benefit to the communities in which they exist. They also participate in activities which support positive causes in the greater society. Each CFA facility is required to provide information about the community service efforts made by persons working and living at that site. Data has a lag time of one month.

Process Time								
CFA-11	Class I Misconduct Charges Dismissed and Not Guilty, as Compared to Total Charges - % Charges	Red		5.0%	7.6% CY 2017, April	7.2%	Monthly	Class I misconducts written monthly, including guilty findings, not guilty findings and dismissed misconducts. The goal is for staff to use good communication skills and when possible consider alternative methods to improve prisoner behavior in lieu of writing misconducts. However, in cases where misconducts are appropriate and warranted staff should examine situations thoroughly prior to writing a misconduct.